

Employee Invoicing

Are you a driven and versatile Finance professional with a passion for figures and financial processes? Are you looking for an enjoyable all-round position within the Finance department? Are you accurate and do you have strong numerical insight? Then you may be the new colleague we are looking for!

KLG Europe Venlo B.V. is a logistics service provider. In this position, you will play an important role in booking and processing invoices, creating and monitoring accounts payable, supporting the Financial Controller, and preparing reports. As an Invoicing Clerk, your critical eye will give you insight into all activities that have taken place within KLG Europe Venlo.

You will become part of a stable and experienced team in which all colleagues have been working at KLG for many years.

What are you going to do?

- Rating and invoicing transport, warehouse, and customs orders for KLG Europe Venlo;
- Reviewing, checking, and uploading quotations into our TMS system;
- Liaising with the Sales department regarding quotations and rates;
- Contacting customers regarding disputes, received self-billing invoices, and/or invoicing proposals from customers;
- Liaising with the Operations department regarding the execution of orders;
- Checking the completeness of invoiced orders;
- Providing support to the Financial Controller;
- Contributing ideas and input during periodic meetings.

What should you expect from us?

- An expert team with whom you achieve results together and can look back on your working day and completed planning with satisfaction;
- Working for a growing and financially healthy logistics service provider where values and standards have played an important role for decades;
- Attractive employment conditions, including a competitive salary based on full-time employment;
- Attention and opportunities for training, personal development, and career growth;
- An informal and pleasant working atmosphere;
- Room for your own input and creativity;
- A dynamic, international, and innovative working environment;
- 26 vacation days based on full-time employment. For every 5 years of service, you receive one additional vacation day (known as loyalty days);
- The possibility to work from home one day per week;
- Fresh fruit is delivered weekly and placed in every department, and we enjoy a monthly treat;
- Several times a year, both KLG and the staff association organize fun activities and outings where you can get to know your colleagues in a different way;
- Various walking groups go out for fresh air during breaks, but you can also relax and have lunch in our KLG café;
- The Friday afternoon drinks in the KLG café are always a pleasant way to end the week together;
- Also watch our video about working at KLG: [Working at KLG Europe](https://www.werkenbijklg.nl).

Your profile

- You have completed an MBO Level 4 education in a financial, economic, or business-related field;
- Experience in logistics is an advantage, but not a requirement;
- You are eager to learn, accurate, and critical;
- You have an analytical mindset and strong numerical insight;
- You can work independently, in a structured manner, and autonomously, and you are proficient in Microsoft Office;
- You have a good command of English; German is an advantage.

KLG Europe

KLG Europe is a global logistics service provider that has successfully combined the strengths of a multinational company with the culture of a family business. Our people are our most important asset. They form the foundation of our company and our success. KLG Europe stands for Borderless Logistics, and in addition to limitless opportunities, we offer our employees a stable home base. We therefore invest enthusiastically in the growth and development of our employees.

Location

Venlo

Interested?

Can you see yourself building a career at KLG Europe? Then apply using the "Apply Directly" button in the vacancy on our careers website.

For questions, please contact Sanne van Aerts, telephone +31 (0)77 440 23 20.

For more information, we would like to invite you to visit our websites: www.klgeurope.com or www.workingatklg.com.